



NCB-AVIATION

Guide to FAA validation

The FAA validation process in 6 steps

STEP 1

Go to http://www.faa.gov/licenses_certificates/airmen_certification/media/verify61-75.pdf

STEP 2

Fill the form (see below for more information), print and sign

STEP 3

Take a copy of your JAA licence (both sides) and your medical certificate (both sides)

STEP 4

Print and mail the form to:

**Federal Aviation Administration,
Airmen Certification Branch,
AFS-760, PO Box 25082,
Oklahoma City, OK 73125
United States of America**

STEP 5

You can ask for progress by calling the FAA airmen certification branch at
TEL: 001/405-954-3261

Do not call earlier than 5 working days after they've received your request, ask your post office for the duration of the shipping.

STEP 6

Receive an answer by written mail from the FAA at your home address.

This process usually takes 2 to 6 weeks to complete, depending on the rapidity of your administration.

Filling the FAA form

Be aware, dates in the U.S. are filled like this: Month/Day/Year

1~6 easy and obvious

7(a) Country that issued your JAA licence

(b) PPL or CPL according to your licence

(c) JAA licence number

8 Tick "No"

9 Tick "Yes" (a) Write "Class 1" or "Class 2"

(b) Write date issued (you can find it on your medical certificate)

(c) Write date expiring (find it on your medical certificate)

(d) Name of medical examiner (find it on your medical certificate)

10. Write "Private Pilot License" and if you have one on your JAA license, "Night rating".

11. Write the following address:

"25249 Country Club Boulevard, North Olmsted, Oh 44070"

Below, fill your telephone number, e-mail address, date and sign.

If you need more information, visit the FAA website:

http://www.faa.gov/licenses_certificates/airmen_certification/foreign_license_verification/

UK pilots only: Before starting the procedure mentioned above, fill the next form

<http://www.caa.co.uk/application.aspx?catid=33&pagetype=65&appid=11&mode=detail&id=2090>

And send it to the UK CAA e-mail address fclweb@srg.caa.co.uk

You will pay a fee of about 42£ to the UK CAA, call your CAA and ask for the exact fee.